

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>Environmental Logistics, Inc.</u>	Division/Section	<u>PHD/Environmental Health</u>
	<u>3200 Depot Road</u>	Exec. Administrator	<u>Tomas Aragon, MD</u> <i>Tomas Aragon</i>
Address	<u>Hayward, CA 94545</u>	DPH Administrator	<u>Stephanie Cushing, Pr. Env. Health Inspector</u>
		Program Administrator	<u>Humberto Quinonez</u> Phone <u>252-3977</u>
Contact	<u>Marcial Barragan, General Manager</u>	Contract Analyst	<u>Irene Carmona</u> Phone <u>554-2652</u>

Request for approval of a new contract with Environmental Logistics, Inc. in the amount of \$1,792,000, which includes a 12% contingency, to provide hazardous waste transportation and disposal services for the term of August 1, 2016 through June 30, 2025 (8 years).

Profit Non-Profit LBE RFQ- Number: 33-2015 Date: 12/02/15

New Renewal Mod Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: 0

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	08/01/16-06/30/18	
Funding Sources:			
<u>General Fund and Work Orders</u>		\$1,600,000	\$200,000

TOTAL PROGRAM		\$1,600,000	\$200,000
<u>Contingency</u>		\$192,000	\$24,000
TOTAL CONTRACT Not To Exceed		\$1,792,000	\$200,000
<i>Annual Contract Amount</i>		\$200,000	\$200,000
<u>Contract FTE</u>		N/A	N/A

<u>PROPOSED:</u>	<u>No. of Clients</u>	<u>Number</u>	<u>Unit</u>
	<u>Duplicated</u>	<u>Of</u>	<u>Cost</u>
Mode(s) of Service & Unit of Service Definition	<input checked="" type="checkbox"/> <u>Unduplicated</u>	<u>Units</u>	
<u>Hazardous Waste Management</u>	<u>N/A</u>	<u>as needed</u>	<u>per price schedule</u>

Explanation of Service:

The contractor will respond to calls for services from DPH and other City departments for hazardous waste materials clean up and disposal, including cleaning out tanks and sumps, as well as emergency calls involving chemical spills. City departments that may request services include:

- Animal Care and Control
- Asian Art Museum
- California Academy of Science
- City College of San Francisco
- Department of Public Works
- Fine Arts Museums of San Francisco
- Fire Department
- General Services Agency Central Shops
- Medical Examiner
- Municipal Transportation Authority
- Police Department (including Crime Lab)
- Public Utilities Commission (including facilities in San Francisco, San Mateo, Tuolumne, Alameda, and San Joaquin counties)
- San Francisco International Airport
- San Francisco Public Library
- Recreation and Park Department
- War Memorial and Performing Arts Center

Contractor will classify hazardous waste materials, consolidate materials into larger containers, pack laboratory waste, prepare lab pack inventories, collect hazardous waste from stationary containers or surfaces, obtain samples, label and prepare containers for transportation, prepare hazardous waste manifests and associated paperwork, and load containers onto the contractor's vehicles for disposal. The contractor will provide a vehicle and one or two personnel as necessary to load and transport household or commercial batteries and light bulbs.

Contractor will provide supplies and equipment needed to package and transport waste including containers, absorbents, labels, pumps, funnels, drum handling equipment, personal protective equipment, vehicles, hand tools, etc. The contractor will provide supplies for future management of waste as requested.

This contract is funded by General Fund and work order monies. Work order monies are received from requesting departments as needed and requested. The contractor is paid on a fee-for-service basis.

Monitoring Report/Program Review and Follow-Up:

Services will be monitored by DPH PHD Environmental Health.

Nondiscrimination and Cultural Competency:

The Department will work to ensure that the contract is in compliance with applicable policies and procedures.

Listing of Board of Directors and Executive Director:

Jon Bennett, President
Marcial Barragan, General Manager
Chris Whitt, Operations Manager
Mark Grayson, Account Manager
Howard Morton, Health and Safety Manager
Pedro Gonzales, Project Manager

Recommendations:

The Department recommends approval of this contract.